

Minutes of COBOC AGM held at 8pm 16th October 2013 at Outdoor Education Centre Clifton Road Sutton Coldfield

Present – Dave Ellis (Chair) Ian Gamlen (Secretary) Mick Sadler (Treasurer) Bob Scott (Fixtures Sec) Jenny Hunter (Membership Secretary), Ruth Lockley, Dave Arnot, Barry McGowan, Richard Beamish, Adrian Bailey

Apologies – Mary Rochford

Minutes of last years AGM held 15/10/12 (copies available on www.coboc.org.uk)

- As read

Matters arising - none

Chairman's Report

Dave welcomed everyone to this year's AGM and thanked them for coming. He felt that the highlights this year were as follows:

1. Success in sorting out up to date club kit (O Tops). He thanked everyone for their input and Ian in particular for his efforts in getting the design agreed and the orders placed.
2. Good programme of events. The Wednesday evening training events have continued and there has been a steady trickle of interest from new people plus some regulars. Putting on COBOC seven type events on the last Wednesdays of the month do attract more people so the intention is to continue with these.
Various events throughout the year have been held including Lickey Hills in November, Hilltop in March, 3 parks event in May, Perry Park in July, Highbury in September and Handsworth Park in October. Dave thanked everyone for their help in putting these on. The 3 parks event proved to be a particular challenge in terms of mapping, course planning, buying additional SI units etc and from the organisers point of view needing to postpone the event due to heavy snow in late March, dealing with pre-entries via Fabian4 as well as having EOD, use of SI, additional nos of helpers required due to 3 road crossings etc. However, we learnt a great deal from doing all this as a club and we managed to make a reasonable profit of approx £130 from it. This money goes some way towards the purchase of additional SI units we needed to buy to hold the event and can now be used should we wish to put on bigger events/score events in future.
3. Dave highlighted the importance of registering all COBOC activities including coaching and events with BOF as this provides us with public liability insurance cover. It also helps to publicise the events. Within the club either Dave or Bob can register events. Ian also highlighted that the organiser of these activities also needs to seek permission from the landowners (usually Birmingham City Council) to hold events. This can be easily done on line but they normally require 13 weeks notice for this.
4. Dave and Ian are currently putting together a list of all the equipment for people organising activities are likely to need and where they are stored which will shortly be available to all COBOC committee members and anyone wishing to put on an activity on behalf of COBOC.
5. The club continues to try and grow and raise its profile in a number of ways such as Friends of Parks, Active Parks, etc. Ruth agreed to send information about the BeActive programmes that are taking place.
6. Finally Dave wanted to thank everyone for their contribution to the Club. He gave special thanks to Mick, Ian and Adrian for all their hard work.

Treasurer's Report

Mick presented the COBOC Income and Expenditure from 1st October 2012 -30th Sept 2013
In summary this is as follows:

| | |
|-------------|----------|
| Income | £1097.25 |
| Expenditure | £2251.76 |
| Loss of | £1157.51 |

It should be noted that there is still £225 to be paid into the COBOC Account relating to O Tops sold and sponsorship of the O tops.

There were 2 significant items of expenditure this year which were

- a) 25 COBOC O Tops – total cost £774 – 10 of which currently remain unsold
- b) 8 Additional SI units – total cost £591

The bank balance of the COBOC accounts on 30/9/13 were as follows:

COBOC Current Account - £ 541.07
COBOC Deposit Account - £1198.84
COBOC Peter Palmer Acc - £2495.07

Appointment of an Auditor – Barry McGowan has kindly agreed to audit the COBOC Accounts

Membership Secretary's Report

There are currently 30 members of COBOC who have joined through BOF and 7 COBOC only members. Ruth queried whether it was possible for all COBOC members to have the contact details of other COBOC members. Ian suggested that sharing this information in this way may be a problem from the point of view of data protection. He went onto explain that when he sends out information to COBOC members he sends it to his own email address but bcc everyone else in case anyone objects to other people knowing their email address. Dave suggested that we might need to ask all members first whether they are happy for other people in COBOC to have their email address. Adrian felt that we should not be sharing information such as email addresses unless members specifically agree to do so. Jenny offered to look into it on behalf of the club and report back at the next committee meeting.

Election of Honorary Officers ie Chair, Treasurer, Secretary

Ian confirmed that he had received no nominations for any of the above posts before the AGM. He invited anyone present to nominate themselves if they wished to stand for any of the above posts. Dave offered to stand again as chair, Ian offered to stand again as Secretary and Mick agreed to stand again as Treasurer. All 3 were elected unaopposed.

Election of Ordinary Committee Members ie Membership Secretary, Fixtures Secretary etc

Ian confirmed that he had received no nominations for any of the above posts before the AGM. He invited anyone present to nominate themselves if they wished to stand for any of the above posts. Bob agreed to stand again as Fixtures Secretary and Jenny agreed to stand again as Membership Secretary.

Ruth was invited to join the committee as a Club Coach and Adrian was invited to join the committee as Club SI Co-ordinator.

Club Development Plan for 2013-2015

As part of COBOC's move towards becoming Clubmark accredited we are required to have a Club Development Plan. Dave invited those present to suggest what we thought should be included. Ideas included continuing to put on local level D events, continuing to provide coaching/training sessions on Wed evenings, raising the profile of COBOC by putting on activities in local parks in Birmingham, review and update maps of local parks in Birmingham, updating permanent O courses in various parks, raising money from local charities to help fund mapping costs, costs of setting up permanent courses etc. Collaborating with other clubs putting on larger events eg Peter Palmer Junior Night Relays, British Schools Score Event in Arrow Valley next year etc.

Dave agreed to draft a COBOC development plan to be circulated and agreed at the next committee meeting.

COBOC Membership Fees for 2014

Ian proposed that we should keep the COBOC membership fees at their present level, ie

| Membership Category | COBOC Membership Fee 2013 |
|------------------------------|---------------------------|
| Junior (under 21) | £2 |
| Senior (21 or above in 2014) | £4 |
| Family | £8 |
| Group | £10 |

This was unanimously agreed by those present

BOF Annual Club Return

Each year we are required to send an annual club return to BOF which includes Club membership fee of BOF - £46 for 2014
Details of COBOC membership fees for 2014 (as above) COBOC Constitution and Minutes of the last COBOC AGM
Club Contact report
Ian will send this to BOF by 25/10/13 as required.

John Mansfield Junior and Senior Trophy

The Junior Trophy was awarded to Rosie Hattersley who took part in BUCS in February 2013

The Senior Trophy was awarded to Ian Gamlen who won M45S at the White Rose in August 2013

Any Other Business

Mick Sadler is hoping to hold an event on the Sutton College Campus one Saturday in Feb/March 2014. He hopes to attract a number of the students who attend the college to the event. He will liaise with Dave regarding mapping.

Date of Next Years AGM – 15/10/14 at 8pm Clifton Road Outdoor Education Centre