

## **COBOC Committee Meeting Held 13/2/13 Outdoor Education Centre Clifton Road**

**Present:** Dave Ellis, Ian Gamlen, Mick Sadler, Jenny Hunter, Bob Scott

**Apologies:** Adrian Bailey, Lovisa Berglund, Seraina Ummel, Barry Mc Gowan

**Minutes of last meeting** held 12/12/12 – as read

**Matters arising** – none

### **Chairmans Report**

Dave confirmed his intention to continue to hold COBOC Club Training nights despite the fact that BOF funding of these will end on 31/3/13. Currently the outdoor education centre charge £10 per session for the use of their facilities and they invoice Dave's company Big Strides Consulting Ltd for this. Big Strides Consulting Ltd pays this and is then reimbursed by BOF. It was agreed that Dave will continue to charge participants £2 per person for attending training sessions to cover the £10 per session cost and if there is a shortfall on a month by month basis that COBOC will reimburse Dave for this. Dave will continue to keep a register of those people who participate.

In the last month or so a number of Birmingham University students have come along to the COBOC Club training events. They have been encouraged to join BOF either as members of a re-launched Birmingham University Orienteering Club or as members of COBOC. Due to their small numbers and lack of a committee they are currently minded to join BOF and COBOC at present.

### **Treasurers Report**

Mick updated the committee with the latest balance on the COBOC accounts

Peter Palmer Account : £2495.07

Current Account: £840.17

Deposit Account: £2194.60

Mick and Barry still need to meet up so that Barry can audit the COBOC 2011-12 Accounts.

### **Fixtures Secretary Report**

Bob reported the following West Midlands League Events

3/3/13 – Cannock Chase - WCH

17/3/13 Bath Pool – Stoke - POTOC

28/4/13 – Brandon Wood – OD

14/7/13 – Sutton Park – OD

## **Membership Secretary Report**

Jenny reported that we currently have 25 BOF members of COBOC. She has recently sent reminders to those people who are COBOC only members inviting them to renew their COBOC membership. Jenny is going to telephone members whose membership has recently lapsed in order to encourage them to rejoin.

## **Clubmark**

Following the agreement at the previous Committee meeting that we wish to work towards achieving Clubmark and adopt a number of key BOF policies relating to Clubmark, Ian has put some information and links about Clubmark on [www.coboc.org.uk](http://www.coboc.org.uk).

Prior to today's Committee meeting Ian circulated codes of conduct for Club officials and volunteers, Competitors, juniors, parents and carers, an equity policy and confirming our adoption of the BOF policy for protecting Young and Vulnerable People. They were originally written by Barry Elkington from OD who has kindly agreed that COBOC may adopt them and put them on the COBOC website with a suitable acknowledgement. The committee voted unanimously to adopt them as codes of conduct for COBOC members. Action-Ian to put onto COBOC website.

Ian has also produced role descriptions for Head Junior Coach (currently Dave Ellis) and Assistant Junior Coach (currently Ian Gamlen) using a BOF template.

The main areas that still require some additional work include:

Updating the COBOC development action plan

Ensuring that one member has attended a Running Sport "A Club for all" workshop or equivalent and that one coach has attended a sports coach UK Equity in your coaching workshop or equivalent

The club participates in national junior team competition

It is intended that once we have got as far as we can with meeting the requirements for Clubmark accreditation that we arrange a meeting with Ed Nicholas to discuss any shortfalls and how these may be addressed.

## **Future COBOC Events**

27/2/13 – COBOC Night Event Sutton Park – Planner – Adrian Bailey

9/3/13 – COBOC Event Hill Top – Planner John Bennison Org Adrian Bailey

24/3/13 – COBOC Event – Plantsbrook Long O – Planner –Bob Scott Org Ian Controller Adrian

27/3/13 – COBOC Egg O score Event – Sutton Park – Planner Dave

24/4/13 – COBOC Sevens Event – Sutton Park – Planner Dave

15/5/13 – Sutton Schools Champs – Rectory Park – Planner Dave

22/5/13 – Sevens Event – Sutton Park – Planner Dave

26/6/13 – Sevens Event – Sutton Park – Planner Dave

**AOB**

Adrian informed the Committee that BAOC are hoping to use Lickey Hills for an event on 18/9/13. It was agreed that we would be happy for them to do so providing they pay us 25p per map as COBOC owns the copyright to the map. Ian queried whether there had been any discussion about a copyright fee with HOC regarding the event last Sunday on the Lickey Hills. No-one present was aware of any. It was agreed that Ian should write to HOC to remind them that they owe us copyright fees for this event and that COBOC intends to increase the copyright fee from 20p per map to 25p per map in future.

Adrian also mentioned that HOC may wish to use the Lickey Hills for the 1<sup>st</sup> round of the Compass Sport Cup next February.

**Date of Next Meeting –** 10/4/13 at 8pm Outdoor Education Centre Clifton Road